

Board of Park Commissioners Approval Form

Community Center HVAC Controls Upgrade

Project: 2023068

Project Approval Request

Scope of Work:

This project upgrades the Community Center's HVAC system and replaces the obsolete network controllers with new Schneider Electric DDC controllers. Installation of new automation servers and software technology will provide an updated solution coupled with the existing system's hardware.

A single, turnkey solution quote from Havel was received through an email submission on behalf of the Board of Park Commissioners on October 5, 2023. Havel is the preferred HVAC vendor for the Community Center per the vendor's history with the building and knowledge of the existing system.

Board Approval:

At this time, I would like to request approval for a contract with **Havel**, at a total cost of **\$47,533.00**, with the funding to come out of the Parks Cumulative Capital Funds.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners, met to host their regularly scheduled monthly Board meeting on **December 14, 2023**, to approve the above-referenced project and contract, in the amount of **\$47,533.00**.

We, the Board of Park Commissioners, on the date stated, do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary



FORT WAYNE PARKS AND RECREATION

705 E. State Blvd.

Fort Wayne, IN 46805

www.fortwayneparks.org

(260) 427-6000

December 11, 2023

Memo

Fort Wayne Parks and Recreation requests to waive the quote process, and accept a proposal from Havel for the Downtown Community Center HVAC Controls Upgrade project PAS # 2023068. The existing HVAC system's network controls are obsolete and require replacement with new-technology network controllers. Current computer software and hardware no longer support the aged-system controllers. Replacement provides the facility with an up-to-date HVAC system.

Havel provides a specialized service, and has extensive knowledge of the facility and the HVAC system. The vendor has performed regular maintenance for this building and is Parks preferred provider for the Community Center.

Memo Prepared by:
Dave Weadock
Manager of Project Administration



Havel

An EMCOR Company

Havel
PO Box 11269
7525 DiSalle Blvd.
Fort Wayne, IN 46825
Phone: 260.487.7900
Fax: 260.489.2119
www.havelbros.com

QUOTATION

TO: Fort Wayne Community Center

FOR: Building Automation System Platform Upgrade

QUOTE: 23-02-11KB

DATE: 10/5/23

PAGE: 1 of 1

ATTN: Mary Wagner-Stockman

PHONE:(260) 427-6460

EMAIL: Mary.wagner-stockman@cityoffortwayne.org

We are pleased to quote you a price to furnish and install Schneider Electric DDC controls for the following equipment:

- Furnish and install 2 - new Building Automation System Network Controllers to replace the obsolete Network Controllers that are existng.
 - The existing Network Controllers will be removed and replaced with new Automation Servers – Premium (AS-P) including a new HTML5 graphics package.
 - The existing Field Controllers, wiring, sensors, actuators, etc. will remain in place and will continue to be utilized for the new platform.
 - The existing control logic database in the obsolete Network Controllers will be converted and reloaded into the new Network Controllers.
 - Control drawings will be updated to reflect the changes.

ALL FOR THE NET PRICE OF: \$47,533.00

Exclusions: Overtime hours, replacement of existing devices except as noted, network connections and /or ethernet drops.

All of the above will be furnished complete with all necessary engineering, programming, graphics, installation and material. If you should have any questions, please give me a call. Thank you.
HAVEL

This quotation is accepted by:

Date: _____

Kelly Boocher, Building Automation Manager
(260) 497-1546
kboocher@shambaugh.com

Quotation subject to negotiation after 30 days

HAVEL IS COMMITTED TO SAFETY. FOR QUESTIONS ON OUR SAFETY PROGRAM, PLEASE CALL TOM O'CONNOR, CORPORATE SAFETY DIRECTOR, 1-800-234-9988



TERMS AND CONDITIONS

GENERAL

1. Havel agrees to perform all work in a careful and workman-like manner and to furnish only materials of good quality.
2. The customer will provide reasonable access to all areas and equipment, and will allow Havel to stop and start equipment as may be necessary to fulfill the terms of the project.
3. All work will be performed during normal working hours, 7:30 a.m to 4:00 p.m., Monday through Friday, unless otherwise stated.
4. The customer will promptly pay invoices upon receipt. Should a payment become thirty (30) days or more delinquent, Havel may stop all work under this project without notice and/or cancel this project, and the entire project amount shall become due and payable immediately upon demand.
5. In addition to any price specified on the face hereof, the customer shall pay and be responsible for the gross amount of any present or future sales, use, excise, value-added, or other similar tax, however designated, applicable to the price, sale or delivery or any products, services or the work furnished hereunder or for their use by Havel on behalf of the customer whether such tax shall be local, state, or federal in nature.
6. In the event Havel must commence legal action in order to recover any amount payable under this Agreement, the customer shall pay Havel all court costs and attorney's fees incurred by Havel.
7. Any legal action relating to this agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.

LIMITATIONS OF LIABILITY AND INDEMNITIES

1. Havel will not be liable for damage or loss caused by delay in installation or interrupted service due to fire, flood, corrosive substance in the air, strike lockout, dispute with workmen, inability to obtain material or services, commotion, war, act of God, or any other cause beyond Havel reasonable control.
2. In no event, whether as a result of breach of contract, or any tort including negligence or otherwise shall Havel or its suppliers, employees or agents be liable for any special, consequential, incidental, or penal damage including, but not limited to loss of profit or revenues, loss of use of any products, machinery, equipment, damage to associated equipment, cost of capital, cost of substitute products, facilities, services or replacement power, down time costs, lost profits, or claims of Buyer's customers for such damages.
3. No other warranty expressed or other liability is given and no other affirmation of Havel, by word or action, shall constitute a warranty. This warranty is expressly in lieu of any other express or implied warranty including any implied warranty of merchantability of fitness, and any other obligation on the part of Havel.
4. Havel warrants materials only to the extent and for the time period said materials are warranted to Havel by the manufacturer(s) of the same. Havel liability, if any, upon any warranty, either expressed or implied, shall be limited to replacement of defective materials and correction of faulty workmanship which is in violation of local, state, or federal building codes at the time of performance of the work by Havel.

Due to current and forecasted price fluctuations of raw materials, many finished products are experiencing constant and unprecedented price escalations. Finished products affected may include: Mechanical/Electrical equipment, structural and sheet steel, all pipe products and corresponding fittings, stainless/carbon steel, all brass/bronze valves & fire sprinkler devices, copper pipe and wire. Inherently, these unforeseeable changes bring with them a potential cost and schedule impact. This shall serve as formal notification that, as a result of these unforeseeable events beyond our control, Havel hereby reserves the right to add the corresponding price increases to our proposal.

Board of Park Commissioners Approval Form

Botanical Conservatory North Linkway Interior Improvements

Project: 2024012

QuestCDN No.: 8823132

Project Approval Request

Scope of Work:

This project includes renovation of the north linkway building interior between the Showcase and Tropical rooms. This is a follow-up project to the recently completed roofing and water infiltration project in the same area. Interior improvements will include New tile wall coverings, suspended, decorative ceiling structures, doorways, lighting, electrical components, trim work, and painting.

Three quotes were received through an advertised, public bid process via QuestCDN on behalf of the Board of Park Commissioners on December 7, 2023, and Schenkel Construction was the lowest, qualified bidder.

Board Approval:

At this time, I would like to request approval for a contract with **Schenkel Construction** at a total cost of **\$105,654.00**, with the funding to come out of the Parks Cumulative Capital Funds.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners, met to host their regularly scheduled monthly Board meeting on **December 14, 2023**, to approve the above-referenced project and contract, in the amount of **\$105,654.00**.

We, the Board of Park Commissioners, on the date stated, do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary

Bid Tabulation

Project Name: Botanical Conservatory North Linkway Interior Construction

QuestCDN No.: 8823132

Project No.: 2024011

Bids Due: 12/07/2023 at 11:00am EST

CONTRACTOR:	Hamilton Hunter Builders	Schenkel Construction	Strebig Construction
Base Quote (including \$5,000 allowance):	\$150,841.00	\$105,654.00	\$152,056.00
TOTAL	\$150,841.00	\$105,654.00	\$152,056.00



Board of Park Commissioners Change Order Approval Form

Botanical Conservatory North Linkway Roof Replacement

Project: 2023043

QuestCDN No.: 8611019

Change Order Approval Request

Original Scope of Work:

This project includes the replacement of the linkway roof between the Showcase and Tropical Buildings, along with modifications to the building connections at both ends. Improvements address water runoff from the buildings and its infiltration into the linkway structure. The project included an unused \$5,000.00 contingency allowance.

Board Approval:

At this time, I would like to ask the Board of Park Commissioners for approval of a change decrease of \$5,000.00 for this project.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **December 14, 2023**, to approve the above-referenced project and decrease the contract, in the amount of **\$5,000.00**.

We, the Board of Park Commissioners, on the date stated, do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary



Play well... Live well

FORT WAYNE PARKS AND RECREATION

1900 North Clinton Street

Fort Wayne, IN 46805

(260) 427-6000

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Change Order No. 1 - Project #2023064

Issuant Date: 11/30/2023	Owner's File No. (P.O.): 23121232
Contractor: Dahm Brothers Roofing	Contract : Botanical North Linkway Roof

TYPE OF CHANGE:

Alteration	Addition	<input checked="" type="checkbox"/> Deduction	Other:
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You are authorized to make the following changes to this contract:

Allowance:	Construction Contingency Allowance	\$5,000.00
Initial Quote:	Remove and install new Botanical North linkway roof	\$49,795.00
TOTAL PO	PO 23121232 initial amount	\$54,795.00
	Invoice 17429 (attached – already paid)	(\$30,060.00)
	Current amount left on PO	\$24,735.00
DEDUCTION	REMOVING \$5,000 CONTINGENCY	\$(5,000.00)
	PO amount left (also Dahm Brothers final invoice #17473)	\$19,735.00

\$54,795.00	Contract amount prior to this Change Order (includes Contingency Allowance)
\$5,000.00	Net decrease resulting from this Change Order
\$49,795.00	Current contract price INCLUDING this Change Order

Change Order Initiator:	Contractor's Acceptance:	Owner's Approval:
By: Brian T. Fiedler	By: Jason Horn	By: Steve McDaniel
Date: November 30, 2023	Date: November 30, 2023	Date: 12/5/23



Board of Park Commissioners Change Order Approval Form

Salomon Homestead Improvements

Project: 2023049

Change Order Approval Request

Original Scope of Work:

This project included renovations and repairs of the exterior of the homestead including the front porch, soffit, fascia, trim, gutters, and downspouts throughout. Additional work includes priming and painting the entire exterior of the homestead. Modifications are planned to the gutter and downspout system to eliminate excessive deterioration of exterior finishes. The project included a partially used \$1,000.00 contingency allowance. A change order for \$750.00 was required to repair unknown wood deterioration beneath the front porch.

Board Approval:

At this time, I would like to ask the Board of Park Commissioners for approval of a change decrease of \$250.00 for this project.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **December 14, 2023**, to approve the above-referenced project and decrease the contract, in the amount of **\$250.00**.

We, the Board of Park Commissioners, on the date stated, do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary



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705 East State Blvd.

Fort Wayne, IN 46805

(260) 427-6000

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Change Order No. 1 - Project #2023049

Issuant Date: 11/03/2023	Owner's File No. (P.O.): 23121218
Contractor: Strebig Construction	Contract For: Salomon Farm Homestead Exterior Imp.



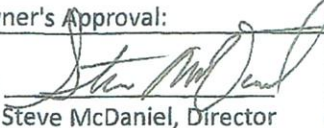
TYPE OF CHANGE:

Alteration	Addition	<input checked="" type="checkbox"/> Deduction	Other:
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You are authorized to make the following changes to this contract:

Allowance:	Construction Contingency Allowance	\$1,000.00
Add:	Add Item #1 – Material and labor to make additional framing repairs to North front porch.	(\$750.00)
	Credit remaining Contingency:	\$250.00

\$44,307.00	Contract amount prior to this Change Order (includes Contingency Allowance)
(\$250.00)	Net decrease resulting from this Change Order
\$44,057.00	Current contract price INCLUDING this Change Order

Change Order Initiator:	Contractor's Acceptance:	Owner's Approval:
By:  Troy Bates	By:  Michael Strebig	By:  Steve McDaniel, Director
Date: 11/03/2023	Date: 11.6.23	Date: 11/06/23