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100% CONSTRUCTION DOCUMENTS

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ENGINEERING





ARTS UNITED RENOVATION

RENOVATION AND EXPANSION 303 E Main St. Fort Valyne, IN 45502

An. Den Annen

SITE LAYOUT PLAN

81.83.2824

C-201



Board of Park Commissioners Project Summary

Arts United Center Expansion Temporary Construction Easement Agreement

Project Approval Request

Scope of Work:

This request is for approval of a temporary construction easement within a small portion of Freimann Square to complete the Arts United Center Expansion Project.

Board Approval/Summary:

Park staff has evaluated the temporary easement request from Arts United and prepared the attached Memorandum of Understanding (MOU) between Arts United and Fort Wayne Parks and Recreation. We believe this easement is necessary, appropriate, and best serves the needs of the public for a safe park experience.

Fort Wayne Parks and Recreation will not be responsible for any funding associated with this easement, nor will be require payment for the proposed easement.

The MOU defines responsibilities for both parties and includes a formal letter requesting the easement and a graphic describing the easement extent.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners, met to host their regularly scheduled monthly Board meeting on March 14th, 2024, to approve the abovereferenced project and MOU as described in the attachments.

attached document, and approve as presented.				
Justin Shurley, President	Cory Miller Vice President			
Rick Briley, Commissioner	Jenna Jauch, Commissioner			
Steve M	cDaniel, Director/Secretary			



Arts United of Greater Fort Wayne 300 East Main Street Fort Wayne, IN 46802

260 424-0646 office 260 424-2783 fax

ArtsUnited.org

March 4, 2024

Mr. Steve McDaniel
Director
Fort Wayne Parks and Recreation
715 E State Blvd.
Fort Wayne, IN 46805

RE: Construction Easement

Dear Steve,

Arts United respectfully requests the use of a construction easement in Freimann Square, as shown in the attached document, for the purpose of completing the expansion of the Arts United Center. We are requesting this easement for the time period from June 1, 2024, through September 30, 2025.

The expansion on the west side of the Arts United Center will enhance accessibility to the theatre, allow for elevator access to studio spaces on the second floor, the addition of a family restroom, and provide an accessible drop off and entrance into the auditorium. The expansion will ensure that all patrons, performers, volunteers, and employees will have full access to our community theatre.

The new expansion will also allow the Arts United Center to interact more effectively with Freimann Square, enhancing both the park and the Arts Campus experience for the people of Fort Wayne.

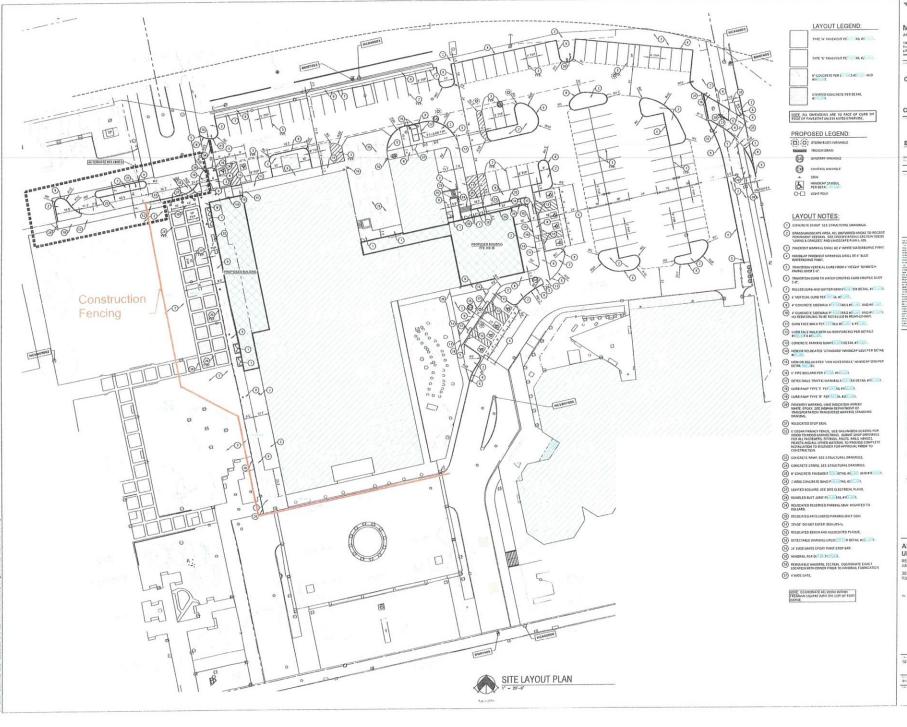
Thank you for your consideration.

D-En

Sincerely,

Dan Ross

President & CEO





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MEMORANDUM OF UNDERSTANDING BETWEEN ARTS UNITED AND THE PARKS AND RECREATION DEPARTMENT CITY OF FORT WAYNE, INDIANA

This Mo	emorandum of Understanding (MOU) is made		day of	
	, 2024, by and between Arts United and compared and the structure of the structure			
and,	WHEREAS, Arts United and the Board of Park	Commissioners agree to c	oordinate this project;	
the exp	WHEREAS, Arts United has formally requested ansion of the Arts United project.	l a temporary construction	easement to complete	
	NOW THEREFORE, Arts United and the Board do hereby resolve the following agreements and Expansion Temporary Construction Easement.			
 Arts United Obligations: Arts United will clearly identify the proposed construction area. Arts United will install construction fencing with clear signage to separate the easement area from public use. Arts United will clearly communicate with Fort Wayne Parks and Recreation staff regarding any deviations from the proposed easement. Arts United will maintain a safe environment adjacent to the easement footprint. Arts United will not store any materials nor allow any equipment outside of the proposed easement area. Arts United will restore all turf, irrigation, pavements, and landscape damage as the result of construction activity. Parks and Recreation Department Obligations: The Parks and Recreation Department will allow access to the easement area for construction activities. 				
Signed	;	Signed:		
Printed		Printed:		
Dan Ro	oss – Arts United Director	Steve McDaniel – Direc	tor, Parks & Recreation	

Date:

Date: