

Policy and Procedure

Subject: Facilities / Special Use – Alcoholic Beverages		Page: 1 of 2
Section: D Item: 21	Approved: May 6, 2003 Revised May 2, 2012 Revised June 2014 Revised (date)	Authority: Park Board

- A. Purpose
To establish guidelines for the possession, sale or consumption of alcoholic beverages in City parks.
- B. Authority
City Ordinance 97.21 prohibits intoxicants of any kind, including wine, beer, ale, or other alcoholic beverages to be brought into a park area, consumed, sold, or given away on the premise of any public park, parkway or boulevard strip except as follows and under the following policy
- Foellinger Theatre,
 - Foellinger-Freimann Botanical Conservatory,
 - Foster Park, Shoaff Park and McMillen Park Golf Course,
 - Freimann Square,
 - Headwaters Park,
 - McMillen Park Community Center
 - Robert E. Meyers Park,
 - Salomon Farm Park,
 - The Community Center,
 - The Fort Wayne Children’s Zoo
 - The Old Fort, and
 - The Wells Street Bridge and Promenade Park

and then only with proper permitting by the Indiana Alcohol and Tobacco Commission and in accord with the policies set forth in this document.

- C. Policy
Adherence to the Law:
At all Park locations where alcohol is served, whether sold or given away, all local, state and federal laws regarding alcoholic beverages must be strictly observed.

At any event, activity, or gathering where alcohol is present an Excise permit must be acquired. As of this writing there are two types of applicable permits:

- For beer and wine only – a temporary beer and wine permit. The customer may obtain their own permit from Excise, or hire an alcoholic beverage caterer.
- For three way service (beer, wine & liquor) – customer must use an alcoholic beverage caterer. Customers CAN NOT provide three way alcoholic beverage service without a caterer. The caterer must obtain a permit from Excise.

Licensed Bartender

At all Park locations where alcohol is served a licensed bartender must be employed to serve the beverages.

Display of Excise Permit

At all Park locations where alcohol is served the appropriate Excise permit must be clearly displayed during the event. A copy of the permit must be delivered to the respective Park Department facility/site manager at least one work day prior to the event.

Security Requirements

Security requirements vary by location. Parties wishing to schedule an event serving alcoholic beverages should obtain specific requirements from the facility or area supervisor. Security will be scheduled by designated Park Department staff.

Catering Requirements

Catering requirements vary by location as specified below.

Location Designation

Alcohol is permitted only in specific designated locations within the specified park and/or facility as noted below.

Foellinger Theatre

- Event organizers/staff must hire alcohol services from the approved Foellinger Theatre caterer list.

Foellinger-Freimann Botanical Conservatory

- Event organizers/staff must hire alcohol services from the approved Conservatory caterer list.

Foster Park, Shoaff Park and McMillen Park Golf Courses

- Alcoholic beverages shall be permitted at private outings, tournaments and leagues only.

Freimann Square

- Alcohol must be contained inside the lower plaza area.

McMillen Park Community Center

- Alcohol may be served in designated areas at private events/rentals/sponsored activities.

Robert E. Meyers Park

- Alcohol may be sold and consumed in “Robert E. Meyers Park” during baseball games and events when the park is closed to walk-in public use, and other special public events as approved by the Director of Parks and Recreation.
- All alcohol sales and consumption shall be in compliance with the “Stadium License Agreement” and the “Stadium Management Agreement” entered into by Hardball Capital LLC and the City of Fort Wayne.
- Hardball Capital LLC will ensure all laws regarding the sale and or consumption of alcohol products in the Park are enforced.

Salomon Farm Park

- Event organizers must hire alcohol services from the approved Salomon Farm caterer list.
- Alcohol must be served and consumed inside Salomon Farm facilities or in a designated area as approved by the Deputy Director.

The Old Fort

- Alcohol will be allowed only at private events.

The Wells Street Bridge and Promenade Park

- Glass containers are not allowed on the bridge.