



CAUGHT IN THE ACT!!

**Have you noticed a Fort Wayne Parks and Recreation employee doing something great?
Please let us know!**



(Submitted entries will be reviewed by the designated Department Head and recognized at the Annual All Employee Meeting.)

Employee Name: _____

Date: _____

Reason for recognition:

Submitted by: _____ Phone # _____

Email Address: _____

Please complete form and submit to: **Fort Wayne Parks and Recreation Department
Employee Task Force
705 East State Boulevard
Fort Wayne, IN 46805**

(Forms also available at www.fortwayneparks.org)

For Office Use Only-----For Office Use Only

Approved Signature and date from Deputy Director of site location: _____