



Eden Lamb  
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& Boating  
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Thank you for registering your child(ren) for River Camp. The hours of camp and extra activities are detailed below:

**\*Drop off for the camp begins at 8:45:** Monday – Friday: 9 am – 4 pm

**\*A River Steward Ceremony will be held at 3:30 pm on Friday to honor those campers who participated in the program. Families are welcome to attend.**

**Sign-in/out Procedure:** Campers are to be dropped off at the Shoaff Riverlodge, 6401 St. Joe Rd. At drop off each morning you will pull up to the Riverlodge and a staff member will come out, ask screening questions and then your child(ren) may get out of the vehicle. We will direct your child(ren) to their counselor. The staff will be in the same location every day for pick up/drop off. Please let the staff member know at this time if there will be any changes to pick up throughout the week (see below). They will keep track of this information on a group roster. The children will go straight to their designated group where they will be checked in and recorded as present.

**Pick-up:** A staff member will come out to your vehicle and radio for the child being picked up.

If someone else is picking up your child from camp we ask you to please follow the procedures:

- Notify the staff person at drop-off that someone else will be picking up your child(ren). Please provide a description and name of that person. Provide the appropriate information listed on page 3 of this confirmation. Please bring your emergency contact and approved pick up list with you on Monday.

**Supplies:** Children should wear play clothes that can and will get dirty. Close toed shoes are required every day. Additional items (see supply list below) may be left at the Riverlodge through the course of the week or they may be taken with the child/children each day and returned the next day that they are required. All items left at the Riverlodge will be locked up in the building after hours.

**Rules:** We ask that you do not allow your child(ren) to bring any electronic devices with them to camp, including, but not limited to, cell phones, tablets, etc. If these items are brought to camp, we will ask the child to keep them put away in their bag at all times! The Fort Wayne Parks and Recreation Department is not responsible for any lost, damaged, or stolen items so it is best if these items are kept safely at home. Other camp rules are listed below. These rules are for your child's safety and will be shared with the campers on the first day.

If you have any questions, comments, concerns, please contact the Manager of Salomon Farm, Outdoor Recreation & Boating, Eden Lamb, at 427-6008 or [eden.lamb@cityoffortwayne.org](mailto:eden.lamb@cityoffortwayne.org).

Thank you for being involved with River Camp, it will be a fun week and we can't wait to see you!

**Supply List:** please bring all supplies on Monday. These items may be left at the camp (they will be secured) or brought to and from the camp each day.

- Closed-toed shoes! (must be worn everyday)
- Water bottle or canteen
- Non-perishable lunch
- Snacks
- Sunscreen\*
- Insect repellent
- Dry change of clothes (in case of rain)
- Swimsuit (if desired-for splash pad)
- Long pants\*\* (for walking in the woods)
- Old sneakers or close-toed water shoes for water play
- Towel
- Any necessary medications with detailed instructions. You may be asked to complete a medication form if you wish for your child(ren) to take over-the-counter or prescription medication during camp hours.
- If you have a favorite PFD (Personal Flootation Device) – PFDs will be provided!

*\*Sunscreen: Please apply to your child(ren) every day PRIOR to arrival at camp and pack the bottle in his/her backpack for reapplication throughout the day.*

*\*\* Long pants: Children do not need to wear long pants to camp; long pants should be packed in their bag to change into when/if their group takes a hike in the woods.*

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Camp Rules: please go over these rules with your child(ren)!

Listen – to each other and the camp counselors!

Be respectful of each other!

Everyone travels in groups of at least 3 at ALL times!

Do not approach, follow or obey anyone that is not YOUR parent or a counselor/staff! Shoaff Park is open to the public; please stay with your group!

Campers must wear their bandanas every day in some way so that it's visible from afar; this is to help us identify our campers from other children who are visiting the park. *Please ask your child to leave his/her bandana at camp in his/her group's allotted space so that it is not left at home or lost.*

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Other partnering agencies include: Riverfront Fort Wayne, Historic Fort Wayne and North East Indiana Water Trails

Fort Wayne Parks and Recreation Department  
705 E. State Blvd.  
Fort Wayne, IN 46805



Please bring this information with you on Monday. Thank you!

CAMPER(S): _____			
	First Name	Last Name	Phone Number
Emergency Contact #1			
Emergency Contact #2			
Approved to Pick Up			