

# PLANT TREES...MAKE FORT WAYNE COOL



Yes! I want to help make a **greener** Fort Wayne!

## Street Trees Application Form

City of Fort Wayne, Thomas C. Henry, Mayor



My name \_\_\_\_\_  
please print

My address \_\_\_\_\_  
street city state zip code

My phone number \_\_\_\_\_  
daytime (8 am to 5 pm) evenings

Email Address \_\_\_\_\_

Tell us the address of the property where you would like the tree(s) planted if different from the address above. **We can plant trees only within the city limits of Fort Wayne.**

\_\_\_\_\_  
Tell us where in the park strip (between the street and the property line) you think the tree(s) should be planted. Please reference "**Tree Placement No-No's**" found below to help make this determination. Attach a plan or map if you think that will help us understand your request.

\_\_\_\_\_  
Your new shade tree(s) will have a 1-1.5-inch diameter trunk and be from 6 to 10 feet tall, depending on the variety. Tell us what two varieties you think would grow best, look best, and coordinate best with other trees on your street. The attached list names trees we can plant which are sturdy, long lived, disease resistant, and beautiful. You should make your request from that list. The City Arborist will consider your request on the species you choose and make the final decision on what species will be planted. The City reserves the right to deviate from your request if the City Arborist finds it to be inappropriate based on survivability, availability or appearance, but we will let you know if this is necessary.

1.) \_\_\_\_\_ 2.) \_\_\_\_\_

### **Tree Placement No-No's**

We want to make sure your new tree(s) are placed so it/they will not become a nuisance in the future. Please check your request against the following list to see if there might be a potential problem. We **cannot** plant trees under this program in the following situations:

- On private property. We can plant only public property.
- Under utility wires.
- In a park strip with less than 5 feet of grass or planting area.
- Within 40 feet of an intersecting street, alley or commercial driveway, or within 15 feet of a residential driveway.
- Within 40 feet of the trunk of another nearby tree on the street or in an adjacent yard (this is somewhat flexible).
- Within 10 feet of a street light, fire hydrant or traffic signal pole.
- Within 3 feet of curbs and/or sidewalks in poor condition.

I, the undersigned, certify that I have requested to have a tree planted at the location(s) listed above and agree to pay the associated application fee upon receipt of approval.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Application due no later than July 1<sup>st</sup> of the current year:

Mailing Address: Street Trees  
Arbor Division, City of Fort Wayne  
1900 N. Clinton Street  
Fort Wayne, IN 46805

Please be sure you have checked to make sure your planting request meets the conditions listed above. Also, please make sure there is a phone number and email address on your application. The Fort Wayne Parks and Recreation Department uses this information when questions arise and to communicate approval and billing information.

**Please note that City funding shortfalls may not allow approval of all applications.**

### After we receive your application...

City experts will evaluate your application and see if your request may be accommodated. If planting space is available, planting locations will be marked with an **orange V** on the adjacent curb or street and you will be notified of the variety which can be planted. A flag will be placed at the proposed planting site.

### Cost Sharing Component

There is no fee to apply. A **\$50.00 per tree cost sharing contribution is required AFTER the application has been reviewed and the planting site has been approved.**

**Please do not send any money with this application.**

Following approval, you will receive an email with payment instructions.

Planting will occur this fall, between October 1st and December 31st, under the supervision of the Arbor Division of the City of Fort Wayne Parks and Recreation Department. Instructions for caring for your new tree can be found on the Fort Wayne Parks and Recreation website ([fortwayneparks.org/street-trees/planting.html](http://fortwayneparks.org/street-trees/planting.html)).

### Want to plant the whole neighborhood?

If you are a neighborhood leader and would like to apply for a multiple property planting project, please contact the City Arborist, [Derek Veit](#) at 427-6400 to learn about procedures. We want to ensure trees are planted where they are wanted, so adjacent property owner involvement is really important to the success of neighborhood planting projects.

### Think you can't afford to pay for a tree?

#### Check out this deal...

If your household size or income doesn't exceed the limits below, we can waive the fee per tree. Just check the box to the right of the household size and sign below to certify your income, doesn't exceed the adjacent income limit.

Number in Household	Maximum Income	Number in Household	Maximum Income
1	\$34,650	5	\$53,500
2	\$39,600	6	\$57,450
3	\$44,550	7	\$61,400
4	\$49,500	8	\$65,350

I, the undersigned, certify that my household size, checked above, does not exceed the adjacent listed maximum income and that I will provide the supporting documentation of this information if requested by City officials.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date