



Board of Park Commissioners Approval Form

Community Gardens Fee Increase and Trust Establishment

Project: n/a

Project Approval Request

Scope of Work:

The Parks and Recreation Department's Community Gardens, located at the intersection of Bluffton Road, and Sandpoint Road, includes 101 rentable garden plots. Patrons may rent these plots for an annual fee of \$15.00 and are granted their use for the production of food or ornamental landscape plants. Except for spring tilling (by Parks), their maintenance and end-of-season clean-up is the responsibility of the renter.

Historically, the fees collected from the Community Garden plot rentals have been allocated to the General Fund. We intend to establish a Community Garden Maintenance Trust into which future rental fees will be allocated. These funds will be used to account for any additional, annual maintenance work that may be necessary, or for any future improvements that may be warranted for the space.

In addition, we ask that the Board recognize a past change in rental fees for the plots. As mentioned above, the current fee is set at \$15.00/year; previously, the fee was \$8.00/yr. This change occurred in years past but was not formally recognized or approved by the Park Board.

Board Approval:

We would like to request approval for the establishment of a Community Gardens Maintenance Trust, into which annual rental fees will be allocated. Additionally, I would like to request formal approval of the rental fee of each garden plot at the rate of **\$15.00 per year**.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **April 14, 2022**, to approve the above-referenced items.

We, the Board of Park Commissioners, on the date stated do ATTEST, sign to the above referenced and attached documents, and approve as presented.

William Zielke, President

Justin Shurley, Vice President

Cory Miller, Commissioner

Rick Briley, Commissioner

