

Parks & Recreation

General Park Fees/Guidelines

Revised 4/19/2019

1. Wedding Fee/Applies to all park areas
 - *Rental must be in two hour block(s) starting on an even hour
 - Fee- \$50.00 per two hour block
 - *Wedding Rehearsal Fee / Applies to all park areas Monday through Friday
 - Fee- \$25.00/ per hour

2. Vending Permits
 - *\$35.00 single day; \$280.00 annual; \$170.00 annual NFP
 - \$85.00 push cart permit fees

3. Open Space Permit Fee-Vending
 - *100.00 per day/ applies to open space in any park
 - *Organizations/events charging fees, securing sponsorships, or fundraising in park spaces will be charged the fee.
 - *Fee does not include existing rental facilities-additional facility rental fees may be required as determined by Parks and Recreation
 - *Events over 100 participants must provide porta-johns and garbage removal.
 - *Events will be charged direct costs due to additional clean up, porta john rental, garbage removal or other costs incurred by Parks and Recreation

4. **Open Space Permit Fee- Non-Vending**
 - *50.00 per day/ applies to open space in any park
 - *Groups not charging any fees or fundraising in park spaces but require amenities such as electricity, water, etc.
 - *Fee does not include existing rental facilities-additional facility rental fees may be required as determined by Parks and Recreation

5. Runs/Walks
 - *Runs/walks starting or finishing in a park with a pavilion must rent the pavilion. The run/walk will not be scheduled if the pavilion is previously rented.
 - *\$50.00-4 hour maximum, \$100.00- per day
 - *Runs/walks requiring closing of park road(s), as determined by park staff may require the sponsoring organization to rent all park facilities affected by event

6. **Organized Class Permits**
 - *\$50.00- 5 session permit
 - *10.00-Additional Session

- *A session is defined as a one time event
- *Sessions may not last more than 3 hours
- *Groups over 40 people will not be issued permits
- *Permits will only be good at park locations that are not already reserved

7. Tent Permit Fees

- *25.00-Single Tent
- *50.00-Multiple Tents
- *A tent permit is required any time any staking or digging is to be done; including tents, bounce houses, event signs, etc.
- *A detailed site map must be provided to park staff showing the exact location of the staking/digging
- *Customer must contact Indiana Underground (811) for underground utilities to be located

For additional questions please contact:

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